



**CITY OF CRETE  
APPLICATION FOR SPECIAL EVENT PERMIT**

Date of Event \_\_\_\_\_

Start Time of Event \_\_\_\_\_

Finish Time of Event \_\_\_\_\_

Location of Event \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

This request is for temporary occupation of the street or sidewalk right-of-way.

Streets or Alleys requesting to be closed \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Special Equipment \_\_\_\_\_

\_\_\_\_\_

Organization \_\_\_\_\_

Responsible Party \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

\_\_\_\_\_  
Signature of Responsible Party

DO NOT WRITE IN THIS SPACE

Application # \_\_\_\_\_

Public Works Review \_\_\_\_\_

Emergency Services Review \_\_\_\_\_

City Administrator Review \_\_\_\_\_

Council Meeting Date

\_\_\_\_\_

Approved \_\_\_\_\_

Denied \_\_\_\_\_

Insurance Certificate  
Required \_\_\_\_\_

Ins. Cert. Received \_\_\_\_\_

Conditions listed on back

REQUIRED ATTACHMENTS:

- Diagram or print of location of event.
- If alcoholic liquor will be served, copy of SDL.
- If alcoholic liquor will be served, description of barricades, devices, security measures, etc. to ensure compliance with The Nebraska Liquor Control Act:

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- Copy of insurance covering event with City of Crete as named insured.