



## **CITY OF CRETE Street Operator**

**Job Status:**               **Non-Exempt; Full-time**

**Reports to:**               **Street Supervisor, Public Works Director**

**Supervisory Responsibilities:**       **No**

---

### **I.       GENERAL FUNCTIONS**

Organize and implement all direct work duties and responsibilities relating to City Street maintenance. Full-time, hourly position (subject to working at any time for snow removal, street cleaning, and painting operations).

### **II.     TYPICAL DUTIES & RESPONSIBILITIES**

- Effectively operate all street department vehicles, machinery, and equipment ○ Operating loader, grader, dump truck, street sweeper, tar kettle, sprayer, salt spreader, jack-hammer, air compressor, chain saw, weed eater, mower, etc.
- Effectively participate in city street and city park maintenance operations ○ Street cleaning/repairing/painting, concrete pouring/spreading/finishing, digging/shoveling/scooping, clearing snow, controlling city weeds and insect populations, mowing, repairing buildings & property, picking up trash, maintaining proper signing of city streets, trimming trees, cleaning city storm sewers; hauling rock/gravel/dirt, grading non-hard surface roadways, maintaining department vehicles/machinery/equipment, implementing safety program work behaviors, etc.
- Effectively communicate with the public
- Work cooperatively with other City, County, and State departments
- Actively participate in all work responsibilities and essential functions of the street operator position
- Respond effectively to other duties as assigned by the Street Supervisor and Public Works Director

### **III. ESSENTIAL FUNCTIONS (INCLUDE BUT NOT LIMITED TO)**

- Communicate in a clear and concise manner with people of various ethnic backgrounds, educational levels, age, and communication abilities
- Maintain strict confidentiality of information and communications defined as sensitive or confidential in policy, on and off duty
- Mediate and negotiate disputes and compromises between various people while courteously, tactfully, and impartially, adhering to all relevant policies and regulations
- Perform accurate, timely, mathematical calculations based on data supplies in any combination of pictorial, verbal, and written format. Accurately present the result of such calculations as required
- Directly participate in the provision of services and programs for protracted periods in all environmental conditions during periods of light to moderate exertion, or short periods of heavy exertion
- Conduct inspections and maintenance of facilities and equipment on location in all weather conditions, utilizing such protective clothing, equipment, and procedures as required by Federal, State, or City regulations, or as required by insurance carriers for the City of Crete. Safely conduct such inspection in areas of limited space, or areas to which access may entail climbing, crawling, kneeling, stooping lying on the ground, or other physical exertion, to gain access in areas of extreme temperature and/or humidity, in the presence of fumes, odors, or airborne particulates, and in areas of variable or extreme lighting or noise
- Safely operate a motor vehicle in all environmental and lighting conditions, day, evening, or nighttime
- Safely operate hand tools or power tools necessary to affect cleaning and maintenance of facilities, grounds, and equipment
- Maintain legible, orderly, and accessible records generated by assigned activities
- Safely perform duties on wet or dry surfaces of various textures and slopes. Perform work during extended exposure to sunlight and variant temperatures
- Independently utilize reference and technical materials (in various formats) to resolve operational, maintenance and repair problems
- Respond to requests/have the ability to communicate effectively, orally and in writing, in English

### **IV. DESIRED KNOWLEDGE, SKILLS, ABILITIES**

- Knowledge of, skill in, and ability in modern heavy vehicles, machinery, and equipment operation and maintenance principles, practices, and procedures
- Ability to work outdoors in diverse conditions
- Ability to work with people of all ages and backgrounds
- Ability to effectively communicate, orally & in writing, in English

- Ability to make decisions by analyzing situational factors
- Knowledge of, skill in, and ability to operate hand and power tools
- Knowledge of modern building and grounds maintenance principles, practices, and procedures
- Ability to meet the physical demands required by this position (see section VIII)

#### **V. DESIRABLE TRAINING & EXPERIENCE**

Any combination of work experience and training that allows the essential duties and responsibilities of this position to be achieved. Preference will be given to job applicant documenting successful experience in like or similar positions, who have experience operating heavy equipment, and who hold a valid Commercial Driver's License (CDL).

#### **VI. MINIMUM QUALIFICATIONS**

- Must possess and maintain a valid Nebraska Driver's License
- Must be at least 21 years of age
- Have high school diploma or GED
- Must be legally authorized to work in the U.S.

#### **VII. NECESSARY SPECIAL REQUIREMENTS**

- Reside within 20 minutes of the City of Crete
- Must maintain a phone
- Must maintain CDL B License with Tanker Endorsement

#### **VIII. WORKING CONDITIONS & PHYSICAL EFFORT**

This position has a very heavy work classification for the essential functions of this position. Very heavy work involves lifting objects weighing more than 100 pounds at a time with frequent lifting or carrying of objects weighing 50 pounds or more. Work will be performed in areas of limited space, or areas to which access may entail climbing, crawling, kneeling, stooping, lying on the ground, or other physical exertion to gain access. Work will also be performed in areas of extreme temperature and/or humidity, in the presence of various fumes, odors, or airborne particulates, and in areas of variable or extreme lighting or noise.

#### **IX. OTHER**

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

## **Employee Acknowledgment of Job Description**

This job description supersedes all previous job descriptions written for this position. I understand that this is a description of my current job duties and responsibilities. I understand that neither this nor the City's Personnel Manual is a contract for employment. By signing below, I have read and understand the essential functions for the position of the Street Operator, and can perform the essential functions with or without accommodation.

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Supervisor Signature

\_\_\_\_\_  
Date

**Last Revised:            October 2023**